



Wisconsin Recovery Implementation Task Force • 1 West Wilson Street, Room 951 • PO Box 7851 • Madison, WI 53707-7852

Recovery Implementation Task Force Training and Education Committee

Friday, January 17, 2020

9:00 am – 12:00

Prairie Oak State Office Building
Department of Agriculture, Trade, and Consumer Protection
2811 Agriculture Drive
Madison, WI 53718

Committee Meeting Minutes:

A. Members Attending: Mary Hamilton, Theresa Kuehl, Tim Saubers, Scott Webb, Joann Stephens, Lalena Lampe, Maria Hanson

B. Committee Announcements:

- a. The 2020 Mental Health and Substance Use Recovery Training Conference is October 29-30 in the Wisconsin Dells. The planning committee is seeking proposals for the conference. Proposals are submitted electronically. The deadline is February 21, 2020. Find the proposal form here: <https://www.surveymzmo.com/s3/4557054/mhsurtc-2020-proposals>
- b. The Peer Recovery Conference is August 13 & 14, 2020. The planning committee is seeking proposals for the conference. Proposals are submitted electronically. The deadline is February 20, 2020. Head here for information: <https://www.wipeerrunorganizations.org/events.html>

C. Review Minutes from last Committee Meeting:

- a. Minutes were approved.

Meeting Recap:

- a. Restarted the review of the CPS Emerging Best Practice Guide, starting with 4.11. We reviewed 4.11 through 4.18.

Action Items (list who is doing what by what timeframe):

- a. In advance of the next meeting committee chair, Tim Saubers, will edit the last competency 4.19. He will also review the document in its entirety, paying extra attention to 3.7, as this one was not reviewed at all. His review will ensure a consistent voice and level of depth. He will also ensure the following:
 - a. All mention of peer specialists are referred to as CPS (Certified Peer Specialists).
 - b. Use of consistent term – “recovery team/plan” vs “treatment team/plan”

- c. All references to “the peer” will be written as “people we support” or “people we work with”.
- d. Use of consistent tense – not using “will be” or “will do”, rather use “is” or “are”.
- b. Tim will email the final draft for the committee and the committee should review 4.19, 3.7, as well as the entire document. Please bring any suggested edits to next meeting on Friday, February 20.
 - a. If people need a snail mail, contact Theresa or Joann.

Next Meeting Agenda Items:

- 1. The committee will continue the review of the CPS Emerging Best Practice Guide in its entirety. We will discuss and finalize any edits. We will also finalize a title for the document.
 - i. Decide a process for bringing it to the larger RITF.
- 2. Gap study implications
- 3. Identify next steps for this committee

Contact Staff Person for Committee: Theresa Kuehl – Theresa.Kuehl@wisconsin.gov or 608-261-6743

Contact Person for RITF Support: Joann Stephens – Joann.Stephens@wisconsin.gov or 608-266-5380 (office), 608-405-2569

Note: Please refrain from wearing perfumes or scented products to accommodate those with chemical sensitivity or environmental illness, and refrain from flash photography without permission of all present to accommodate those with seizure disorders.

Accessibility: This meeting is accessible to people with mobility impairments. People needing accommodations to attend or participate in this meeting please notify the contact person five days prior to the meeting.

Recovery Implementation Task Force Mission Statement

To transform Wisconsin mental health and substance use services to embody recovery, hope, dignity and empowerment throughout the lifespan, in partnership with the DHS-DCTS-BPTR.